



career opportunity

California Department of Technology

Enterprise Solutions /Web Consulting Unit
Senior Information Systems Analyst (Specialist), \$5,824-\$7,655
Permanent/Fulltime

Final File Date: Until Filled

This position is pending Department of Finance approval

Who Are We?

As *the* central IT organization for the State of California, the Department of Technology's Headquarters Office is responsible for the approval and oversight of all state information technology projects. We hold statutory authority over strategic vision and planning, enterprise architecture, IT policy, and project approval and oversight. We are committed to both transparency and waste reduction in state government.

Among other responsibilities, our Headquarters Office develops and maintains the state's Enterprise Architecture framework, and ensures the confidentiality, integrity, and availability of state systems and applications. We also develop and implement policy and direction for the State's IT program, priorities, and initiatives.

We provide excellent health benefits, generous vacation and sick leave accrual, exceptional retirement benefits, 11 paid state holidays, and two paid professional development days per year. We are located in Rancho Cordova with free parking.

What You'll Be Doing...

The Senior Information Systems Analyst (Sr. ISA), Specialist acts as project leader on the most complex information technology systems, works on the most complex information technology system problems, and independently performs the most complex studies and activities on information technology systems. Incumbent is the mastery level analyst within the Unit responsible for leading a team tasked with providing business analysis, technical documentation, test plan management, and end-user training in support of ESD services. The incumbent uses personal judgment and experience to perform necessary functions. Works both independently and cooperatively to: elicit business requirements, analyze business requirements, organize business requirements, manage business requirements, communicate, translate/simplify requirements, create software test plans, manage software test plans, and develop customer training.

For a more complete job description, click on this link to view the Duty Statement:

[Senior Information Systems Analyst \(Specialist\)](#)



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Who We're Looking For...

We're looking for dedicated, talented individuals who possess the following skills and abilities:

- Knowledge and understanding of web standards, languages, technologies,
- Knowledge and best practices of Business Analysis Body of Knowledge (BABOK), Information Technology Infrastructure Library (ITIL), Software Development Life Cycle (SDLC) and Project Management Body of Knowledge (PMBOK) methodologies.
- Expert experience with and thorough knowledge and understanding of web programming languages and technologies (CSS3, HTML, JavaScript,.Net, etc.)
- Knowledge of and experience with database systems such as MySQL, SQL server, Oracle.
- Understanding of server and client-side code and data stores used to create web sites and applications
- Knowledge of modern content management systems.
- Experience with documentation – writing technical documents, preparing requirements, installation instructions.
- Experience as a classroom instructor teaching technical topics and concepts to technical and non-technical audiences.

How to Apply...

Interested applicants must submit a State application to:

CALIFORNIA DEPARTMENT OF TECHNOLOGY
P.O. Box 1810
Rancho Cordova, CA 95741-1810
Attn: Angie Edwards, RPA 15-233
For inquiries, please call (916) 431-4082

When applying for a Job Opening, you must be sure to submit one state application per RPA #. You must indicate the RPA # you are applying for on your application; otherwise, your application will not be processed.

To be considered for the position of a **Senior Information Systems Analyst (Specialist)** classification, you must first obtain eligibility through an examination process. Visit our Career Opportunities webpage at <http://cio.ca.gov/About/Careers> for information and instructions on the hiring process.

The Fine Print...

Applications will be accepted only from individuals currently at the **Senior Information Systems Analyst (Specialist)** level, or applicants who have transfer or list eligibility. Applications will be screened and only the most qualified will be scheduled for an interview. All appointments are subject to SROA/Surplus provisions. Training and Development Assignments may be considered. This recruitment may be used to fill multiple vacancies occurring in this unit for this classification within the next 60 days.

